



JOB DESCRIPTION

IWF Refugee Team Manager

IWF is looking for a part-time IWF Refugee Team Manager who will actively contribute to the IWF Refugee Team, preparing the IWF Refugee Team for the 2025 IWF World Championships in Førde/Norway.

Fixed-term contract from April/May 2025 until the end of 2025 IWF World Championships.

Responsibilities:

- Organize and manage the IWF Refugee Team
- Assist and manage the ADAMS registration and data submission for the refugee athletes
- Assist in WADA ADEL education completion
- Organize and conduct a Training Camp
- Assist to and supervise the refugee athletes
- Organize the travels of the Team for competition(s) and training camp
- Assist in visa application if needed
- Manage the entry process for the 2025 IWF World Championships (Preliminary, Final, Verification of Final Entries)
- Prepare and accompany the Refugee Team for the 2025 IWF World Championships as Team manager
- Regular online exchange with the Team
- Plan training and monitor performance
- Provide anti-doping education to Athletes
- Inform and update regularly the IWF Refugee Team Liaison

Requirements:

- Recognized coaching qualification
- Having IWF Level 2 certificate is a plus
- A minimum of 3 years professional coaching experience
- Have comprehensive knowledge and experience in the use of all IT and digital tools
- Excellent English written and oral communication skills

Salary

6.000,00 USD en gros for the whole period

How to apply

Application needs to be sent to IWF refugee@iwf.sport by **16 February 2025** (including a professional CV, motivation letter and references)