

IWF Chief Executive Officer Job Description & Criteria

The IWF (International Weightlifting Federation) is the recognized International Sports Federation for the Olympic Sport of Weightlifting. The IWF is responsible for the worldwide governance, development, marketing and administration of the sport of Weightlifting, and support of its 193 Member Federations and Continental Federations.

The IWF is transitioning its full operation to Lausanne, Switzerland where this role will be based. The IWF additionally has a current operation in Budapest, Hungary and some remote contractors/employees.

The IWF seeks a Chief Executive Officer to lead the operation of the Federation.

The IWF is responsible for:

- The promotion of the sport internationally;
- Managing Weightlifting at the Olympic Games, and other major Games events;
- The public image and marketing the sport of Weightlifting worldwide;
- Developing revenue for the support of the sport of Weightlifting;
- Management and delivery of international Weightlifting events;
- Evolution of the sport offering of Weightlifting;
- Education and capability expansion of National Federations, Continental Federations, Coaches, Athletes and stakeholders;
- The development of the sport around the world; and
- Representing the Weightlifting athletes and stakeholders in all matters concerning the sport.

The IWF current scenario

The role of the Chief Executive Officer is to lead and run the operations of the IWF, advise and support the Governance structure headed by the IWF Executive Board. This role is as at a critical time for the IWF and is an opportunity to be a key changemaker in sport.

Role Purpose

The Chief Executive Officer will have responsibility for the leadership and management of the organization. The Chief Executive Officer must understand the necessity and operations of clean sport, and the need to truly develop the sport in all corners of the World.

About the Role

- To be a dynamic and inspirational leader with the ability to engage, advise and collaborate with sport leaders from different backgrounds across the World;
- To work collaboratively with elected leadership and Interim Chief Executive Officer for the betterment of the sport of Weightlifting and the interests of the IWF;
- To work collaboratively with the IWF Executive Board to create and then operationalize an effective strategic plan;
- To sit on Operational Leadership team together with President, General Secretary, Interim Chief Executive Officer and Hungarian Operations Director;
- To work towards a goal, in collaboration with the President, General Secretary, Executive Board and Interim Chief Executive Officer of a world-leading reputation in fair play, athlete rights, athlete welfare and clean sport;
- To identify and build relationships, in collaboration with the President, General Secretary and Interim Chief Executive Officer with key stakeholders of the IWF, including but not limited to the Athletes, Coaches, Member Federations, Continental Federations, IOC, ASOIF, WADA, ITA, Sponsors, the media and other organizations;
- To oversee and manage the operations of the IWF Secretariat (operational team) in all respects;
- To identify, propose and lead new revenue streams for the IWF to diversify away from Olympic revenue, particularly in order to ensure the long term financial strength of the organization;
- To identify, propose and lead operational procedures to ensure the strength of the IWF as an entity;
- To identify, propose and lead methods of improvement for the IWF across all areas of the IWF;
- To identify, propose and lead methods of providing increased member service within the IWF;
- To identify, propose and lead methods of providing increased visibility of the IWF;
- To support IWF Member Federations in their initiatives to grow and promote the sport;
- Cooperating with and creating strong relationships with Member Federations' National Authorities;
- To lead and define the commercial strategy for IWF, in particular in identifying new opportunities in addition to the core relationship with the IOC;
- To improve IWF's visibility and value in the wider sporting community and to identify and engage with new and existing potential partners and sponsors;
- To provide leadership to ensure the goals and priorities of IWF are met and reach the agreed key performance indicators, ensuring that an appropriate financial strategy is in place to facilitate this;

- To develop an efficient and effective organization, ensuring resources are deployed appropriately and responsibilities are clearly defined;
- To be responsible for carrying out annual performance assessment and career development reviews of IWF staff;
- To be responsible to the Board for the annual budgets and overall robust finances.

About the Candidate (Essential Skills)

Requirements:

- 10+ years of experience in international sport, at an NOC, International Federation, International Sporting Body or other similar body;
- Native level fluency in English;
- Strong and demonstrated ability to raise diverse revenue sources;
- Strong and demonstrated relationships with key sport stakeholders, including but not limited to the International Olympic Committee, International Testing Agency and World Anti-Doping Agency;
- Strong and demonstrated ability to grow exposure, participation and media coverage in international sport;
- Strong and demonstrated ability to manage staff in a positive environment;
- Strong and demonstrated track record of ethical leadership, especially in the area of Anti-Doping;
- Strong and demonstrated track record of management of financial matters, in the context of international sport;
- Strong and demonstrated ability to manage a membership organization and manage reputation within that membership.

Preferred:

- Fluency in more than one language - French, Spanish, Russian, Arabic and/or Mandarin are specifically desired;
- University diploma;
- Working knowledge of the sport of Weightlifting;
- Existing residential location commutable to Lausanne, SUI;
- Strong working knowledge of Swiss business practices;
- Experience in developing anti-doping and anti-abuse practices;
- Experience in working with a diverse group of cultures;
- Experience in working with, and reporting to, an elected board of directors;
- Experience in developing sport programs, and sport modernization.

Reporting Lines

The CEO will report to the entire IWF Executive Board, with direct oversight provided by the President and General Secretary of the IWF.

Application deadline

4th November 2020

Application process

Send your complete file to: IWFCEOSearchCommittee@gmail.com

Candidates should send the following documents:

- Letter of application highlighting your motivation for the post and relevant experience;
- Up to date curriculum vitae;
- Salary expectation;
- Three work certificates or letters of recommendation from colleagues familiar with your work;
- Names and contact details for three references (references will not be contacted until interview stage).

For further information on the International Weightlifting Federation, visit our website: **iwf.net**