

INTERNATIONAL WEIGHTLIFTING FEDERATION

IWFF

GUIDELINES



IWFF

**VENUE
STANDARDS**



IWF VENUE STANDARDS



v.1.3
29.10.2019

GENERAL SERVICES
Air Conditioning (Cooling/Heating)
- Temperature: 18 - 25 C, 50% humidity
Signage
Access Control/Security
Clean & Waste

Day -1 = Verification Day

Day 0 = Congress Day

Day 1 = 1st Competition Day

NAME	TIMING/DAY	SPACE (MIN.)	ACCESS CONTROL	LOCATION	FF&E	TECHNOLOGY	STAFF/SERVICES	REMARKS
FIELD OF PLAY			B, C, D, E, G, H, I					FoP Equipment Storage to consider
Competition Stage	From 0 to Last Day	100 m ² (Min. 10 m x 10 m x Max. 1 m in height)	-	-	Sport Equipment (see Sport Equipment list)	IWF TIS Elements (see IWF TIS Layout) 2 Attempt Boards 1 Scoreboard 1 Video Board Audio System Special Lighting*	-	Decent flower/Decoration *Theatre style lighting focused on athlete (~2000 lux) Proper protection (shock/noise absorbent) is needed under the Stage
Technical Officials & Competition Management	From 0 to Last Day	~ 6-7 m around the Competition Stage		Around the Competition Stage	3 Tables (small), 3 Chairs for Referees Tables for 5 Chairs for Jury Tables for 6 Chairs for IWF Officials Tables for 6 Chairs for IWF Competition M / IWF TIS Table for 2 Chairs for Competition Doctors Table for 2 Chairs for Reserve Jury & Referee Table for 2 Chairs for Medical Staff 6-8 Chairs for Loaders Bins (rubbish)	IWF TIS Elements (see IWF TIS Layout) 2 PC Monitors (IWF Officials & Jury Tables) 1 Attempt Board (Technical Controller) 1 Printer Internet (dedicated to IWF TIS)	Loaders for the Competition Sport Presentation Volunteers Water/Refreshments	Decent flower/Decoration
Warm-up Area	From 0 to Last Day	250 m ² (for 10 platforms) Min. 3m height from the platform	Warm-up Pass & Athlete Pass NEEDED	Adjacent to Competition Stage - as close as possible - stairs must be avoided	Sport Equipment (see Sport Equipment list) 3 Chairs/Training Platform Tables for 3 Chairs for Marshals Tables for 3-4 Chairs for Competition Doctor & Medical Staff 4-6 Chairs for competitors in waiting Ice (for injuries) Clock Bins (rubbish)	IWF TIS Elements (see IWF TIS Layout) 2 Attempt Boards (1 on each side) 2 Scoreboards (1 on each side) 2 Video Boards (1 on each side) 1 PC Monitor (Chief Marshal) Internet (dedicated to IWF TIS) Audio System Special Lighting*	Volunteers Water/Refreshments	Decent decoration *Lighting for TV (~1500-2000 lux) Proper protection (shock/noise absorbent) is needed under/around the platforms Open space to enable all teams to see the other teams' warming-up, if not applicable, alternative way (such as using CCTV to monitor each other) should be applied. Chairs for competitors in waiting (on the way to the Warm-up Area as closest possible to the Competition Stage) Toilets
AUDITORIUM					Airport Barriers (for separation)			Theatre style lighting (reduced)
Photo Pool	From 0 to Last Day	10 m ²		Around FoP - centered position, clear view	10 Chairs	-	-	-
Scientific Pool	From 0 to Last Day	5 m ²		Around FoP - on the side, clear view	5 Chairs	-	-	-
Media Work Area	From 0 to Last Day	20 m ²		Around FoP - on the side, clear view	5 Tables/10 Chairs	Internet	-	Close to the Press Center & Mixed Zone
Commentary Positions (TV)	From 0 to Last Day	10 m ²		Around FoP - centered position, clear view	5 Tables/5 Chairs	Internet TV Monitors	-	-
Mixed Zone	From 1 to Last Day	Open space		Close to FoP/Exit Warm-up	-	Lighting	-	Sponsor wall/Back wall
Spectator Seating	From 0 to Last Day	Adequate number of seats		-	-	-	-	-
Accredited Seating for VIP/Guests	From 0 to Last Day	Adequate number of seats	D, E, H, I, J, K	-	-	-	-	-
Accredited Seating for Athletes/Officials	From 0 to Last Day	Adequate number of seats	A, B, C, D, E, H, I	-	-	-	-	-
Sanitary / Auxiliary Facilities	From 0 to Last Day			-	-	-	-	Accessible toilets facilities should be provided
IWF OFFICES				Accessible for all accredited persons		Internet		Lockable rooms
IWF President's Office	From 1st to Last Day	25 m ²		Adjacent to IWF Secretariat Office	1 Desk / 1 Chair (office) 1 Table (large) / 6 Chairs (office) 1 Locker 1 Coat Stand 1 Coffee Table with Sofa+Arm Chairs Bin (rubbish) 1 Stationary Kit	CCTV (Live feed) Telephone with international access	Water/Tea/Coffee/refreshments Fruits/cookies	Decent flower/Decoration
IWF General Secretary's Office	From 1st to Last Day	25 m ²		Adjacent to IWF Secretariat Office	1 Desk / 1 Chair (office) 1 Table (large) / 6 Chairs (office) 1 Locker 1 Coat Stand 1 Coffee Table with Sofa+Arm Chairs Bin (rubbish) 1 Stationary Kit	CCTV (Live feed) Telephone with international access	Water/Tea/Coffee/refreshments Fruits/cookies	Decent flower/Decoration
IWF Secretariat Office	From 0 to Last Day	50 m ²		-	5 Tables 10 Chairs (office) Lockers Safe Storage Space Copy Paper Bin (rubbish) 5 Stationary Kits	CCTV (Live feed) Multifunction printer (Printer, Scanner, Copier) Telephone with international access Fridge	Volunteers Water/Tea/Coffee/refreshments Fruits/cookies	Decent flower/Decoration
IWF Meeting Room	From 0 to Last Day	30 m ²		-	Desks for 10 Chairs (office) Bin (rubbish)	-	-	Office style layout
ORGANIZING COMMITTEES OFFICE	From -4 to Last Day	50 m ²		-	Tables for 30 Chairs 1 Locker or Safe Storage Space Copy Paper Stationary Kits 1 Notice Board Clock Bins (rubbish)	CCTV (Live feed) Internet Multifunction printers (Printer, Scanner, Copier) Telephone and Fax with international access		
VIP LOUNGE	From 1st to Last Day	100 m ²	D, E, H, I, J, K	-	5 Sofas 4 Coffee Tables 8 Arm Chairs Bins (rubbish)	CCTV (Live feed) Internet Fridge	Hostess Catering (exclusive): Water/Tea/Coffee/Refreshments Fruits/Sandwiches/Cookies	Decent flower/decoration May be combined with TO Lounge
TECHNIAL OFFICIALS' LOUNGE	From 1st to Last Day	75 m ²	B, C, D, E, H, I	-	Tables (round) for 40 Chairs 4 Coat Stands Lockers (with keys) Bin (rubbish)	CCTV (Live feed) Internet	Volunteers Catering (basic): Water/Tea/Coffee/Refreshments Fruits/Cookies	Decent flower/decoration May be combined with VIP Lounge



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NAME	TIMING/DAY	SPACE (MIN.)	ACCESS CONTROL	LOCATION	FF&E	TECHNOLOGY	STAFF/SERVICES	REMARKS
PRESS CENTER			D, E, F, G, H, I			Internet		
Media Workroom	From 0 to Last Day	100 m2		Next to Press Conference / Interview Room	Tables Chairs Lockers (with keys) Coat stands Clock Pigeon Holes Bins (rubbish)	CCTV (Live feed) 5 PC Desktops	Volunteers Water/Tea/Coffee/refreshments Fruits/cookies	Office style layout
Press Conference / Interview Room	From 0 to Last Day	50 m2		Next to Media Workroom	Elevated head table for 6 people 30 Chairs Nameplates Bins (rubbish)	3 mic. for head; 3 cordless Audio system	Volunteers Interpreter Bottled Water (0,5l) + Glasses	Decent flower/Decoration Classroom style layout (with corridors) Sponsor wall/Back wall
FIRST AID / MEDICAL ROOM	From 1st to Last Day				First Aid Equipment (see IWF Medical Manual)			
DOPING CONTROL STATION	From 1st to Last Day		A, C, D, E, H, I	Back of House location, in close proximity to FoP				Lockable rooms Rooms keys for DCOs only
Waiting Room		20 m2		Next to each other	1 Table 10 Chairs 1 Notice Board Coat Stand Clock Bins (rubbish)	Fridge	Sealed Bottled Water (0,5l) - preferably without gas	Additional equipment may be requested to accommodate special testing needs,i.e. blood collections
Processing Room		16 m2		Toilets should be adjacent to the processing room	Table for 6 Chairs 1 Lockable Cabinet 1 Notice Board 1 Stationary Kit Bins (rubbish)	Internet Lockable Fridge	-	Cleaning only when the DCOs are present
Toilets		5 m2			Mirrors Water (tap)	-	-	Toilet units designated for doping control (wheelchair accessibility) Cleaning only when the DCOs are present
WEIGH-IN AREA	From 1st to Last Day	50 m2	A, B, D, E, H, I		Sport Equipment (see Sport Equipment list) Bins (rubbish) Closets			
Official Weigh-in Room		20 m2		Next to each other	Tables for 3 Chairs Coat Stand Bedside screen Stationary Kit Safety Pins Bibs+Warm-up Passes Athlete Passes	Scale (calibrated)	-	Visually separated Area for the scale
Test Weigh-in Room		4 m2			1 Coat stand	Scale (calibrated)	-	-
Waiting Area		30 m2			30 Chairs Notice Board	-	-	-
Sauna		10 m2 (for 5-6 people)			-	-	-	Heated from the beginning of the first until the end of the last Weigh-in
ATHLETES' REST AREA	From 1st to Last Day	50 m2	A, C, D, E, H, I	Close to Warm-up Area	12 Chairs (minimum) 12 Massage Beds (minimum) Bin (rubbish)		Bottled Water (0,5l)	
CHANGING ROOMS	From 1st to Last Day		A, C, D, E, H, I		Lockers Closets Bins (rubbish)			
Men's Changing Room incl. Shower		30 m2			Benches (Adequate number)	-	-	-
Women's Changing Room incl. Shower		30 m2			Benches (Adequate number)	-	-	-
STANDS	From 1st to Last Day			Accessible for accredited participants		Internet		
Anti-doping Stand		9 m2			Tables for 3 Chairs Bins (rubbish)	-	Volunteer	-
IWF Partners' Stands		9 m2 / Stand			Tables for 3 Chairs Bins (rubbish)	-	-	Longer table for display of goods
IWF Shop		9 m2			Tables for 2 Chairs Bins (rubbish)	-	-	Longer table for display of goods
TRAINING VENUE	From -3 to Last Day		A, C, D, E, H, I	Preferred at the Competition Venue				
Training Hall		1000 m2 (for 40 platforms) Min. 3m height from the platform			Sport Equipment (see Sport Equipment list) 3 Chairs / Training Platform Table for 2 Chairs for Medical Staff Ice (for injuries) Clock Bins (rubbish)	-	Volunteers Bottled Water (0,5l)	Proper protection (shock/noise absorbent) is needed under/around the platforms
Test Weigh-in Room		4 m2			1 Coat stand	Scale (calibrated)	-	-
Sauna		20 m2 (for 10-12 people)		Adjacent to Training Venue	-	-	-	Heated from the start until the end of the Training sessions
Athletes' Lounge		200 m2			5 Tables (round) 40 Chairs 2 Coat Stands Notice board Bin (rubbish)	CCTV (Live feed) Internet	Catering (basic): Water/Tea/Coffee/Refreshments Fruits/Cookies	Decent decoration
CHANGING ROOMS (TRAINING VENUE)	From -3 to Last Day		A, C, D, E, H, I		Lockers Closets Bins (rubbish)			Only needed, if Training and Competition are not at the same place
Men's Changing Room incl. Shower		30 m2			Benches (Adequate number)	-	-	-
Women's Changing Room incl. Shower		30 m2			Benches (Adequate number)	-	-	-