Main Obligation Check List for IWF Qualifiers

1	**BIDDING PROCEDURE**
	Host Bidding Questionnaire duly filled
	Letter of Intent
	Letter of Support by the NOC and Local Authorities
	Proof of payment of the bidding fee
2	**HOST SELECTION**
	Sign the Hosting Agreement
	Pay the Event Fee
3	**PREPARATION**
	Form a Local Organising Committee
	Select the Sport Equipment Provider
	Cooperate with national authorities to ensure that they will provide on a timely and diligent way visas to all participants to the event
	Inspection and reporting obligations
	Cover the costs of up to 2 technical visits of IWF staff
4	**EVENT**
4.1	**General**
	Competition setup: 2 platforms, no more than 5 competition days (exceptions may be considered only in cases of exceptional circumstances)
	Provide necessary infrastructure, support and services
	Accreditation system for access control – security
	Collect the participation fee on behalf of IWF
	Provide insurance coverage
	Hire staff and volunteers in accordance with local labour laws
	Design and set up a website for the event
	Appropriate media spaces and facilities
4.2	**Anti-Doping**
	Ensure that all doping control activities comply with the WADA Code and International Standards and the IWF Anti-Doping Rules and follow ITA directions
	Cover the sample collection fees (samples, DCOs' and samples transportation costs) and pay it to ITA 20 days prior to the event
	Cover all related costs for ITA anti-doping experts as per the host agreement
	Provide local chaperones as per ITA request
	Collect the anti-doping fees and entry fees on behalf of IWF as per the allocation of AD costs guidelines
	Set up appropriate facilities for the anti-doping controls and education activities during the event
4.3	**Venue – Training Hall**
	Design and set up the field of play in accordance with IWF TCRR & Guidelines

	Design and set up appropriate training and warm-up halls
	Weigh-in room, scales and saunas in accordance with the Hosting Agreement
	Pay the TIS staff, equipment and other related costs
4.4	**Competition - Ceremonies**
	Comply with the competition schedule provided by IWF
	Protocol and ceremonies in accordance with the IWF directions and the Hosting Agreement
	Ensure the provision of properly licensed music
	Design and provide medals and certificates for competition needs
4.5	**Equipment**
	New barbell equipment for competition and warm up stations manufactured by an IWF official supplier
	Competition stages to be supplied by the barbell supplier
4.6	**Commercial – Branding**
	Design the logo of the event (subject to IWF approval)
	Guarantee the rights of IWF commercial partners
	Venue and field of play branding in line with IWF guidelines
	Restriction on granting commercial rights to competitors of the IWF commercial partners
	Restriction on granting commercial rights to food supplements, tobacco or hard liquor products
	Provide booth space to IWF commercial partners
4.7	**Medical**
	Provision of medical services and appropriate facilities
	Dedicated ambulance present at the venue at all times
4.8	**Broadcasting**
	Cover the TV signal production and delivery costs (including TV production company fees and staff related costs)
	Comply with IWF TV production standards in accordance with the Hosting Agreement
4.9	**International Transportation**
	Cover the costs of IWF officials, staff, press delegates and guests, TIS staff and anti-doping personnel in accordance with the Hosting Agreement
4.10	**Local Transportation**
	Dedicated cars and minivans for the transportation of IWF officials, staff, press delegates and guests, TIS staff and anti-doping personnel
	Adequate transport for all participants (athletes, coaches, ITOs) to and from the airport, hotels, venue and training halls
4.11	**Accommodation – Office and Meeting Space**
	Cover the costs of IWF officials, staff, press delegates and guests, TIS staff, ITOs and anti-doping personnel in accordance with the Hosting Agreement
	Provide adequate, suitable and fixed-price accommodation to all participants in accordance with the Hosting Agreement
	Provide office space and meeting rooms and equipment in accordance with the Hosting Agreement
	Sufficient number of SIM cards for use by IWF staff and officials

4.12	**Food and beverage**
	Free of charge three daily hot meals in flexible schedules for all participants in accordance with the Hosting Agreement
4.13	**Signage**
	Welcome signage at the arrival airport, city and venue premises
For the complete list and full details of the host federation's obligations, please refer to the draft hosting agreement template included in the bidding documents.	